Intro to Pathways & Level 1

Requirements
&
Using Base Camp Guide

August 2020

Anthony Low | District 90

Update V3.0 | Oct 2022

Acknowledgements

This guide is derived and inspired by presentations by Trish Blackwelder (DTM) & Toastmasters District 3 content

- Trish Blackwelder (DTM) | Let's Talk Pathways Education, 2020
  https://tinyurl.com/d3pathways > Let's Talk Pathways 2020

- District 3 Pathways Online Library – Tools & Resources
  https://tinyurl.com/d3pathways | http://aztoastmasters.org/pathways/

- Tuesday Talks-n-Tips #23 > Mentoring a New Club in Pathways
  https://www.youtube.com/channel/UC3A85PML1hFhLT1HhvBQcCw

Completing Pathways Path Level 1
Requirements & Using Basecamp

Agenda

1. Let's Talk Pathways
    - What are Paths, Levels and Projects?
    - Level 1 requirements (All Paths)
2. New Member Path Selection
    - Login > Profile & Path Selection
3. Accessing Base Camp & Opening a Path
    - Login > Accessing Base Camp learning sytem
    - PATH | Opening, Accessing learning content
4. Path | Accessing Levels & Projects
    - PROJECT | Accessing, Navigating & Completing
    - LEVEL | Requesting Level Completion approval
    - SAVING | evaluations & project records
    - Levels & Projects: Completion Order
5. Recap | Completing LEVEL 1
    - Summary
6. Resources
    - Video Tutorials
    - Resource Links
    - Acknowledgements

Pathways Offers 11 PATHS | Choose 1 Path

TOASTMASTERS PATHWAYS learning experience

Paths and Core Competencies

The Toastmasters Pathways learning experience was developed around the five core competencies identified by the Board of Directors.

FIVE CORE COMPETENCIES

It is important to note that each member using Base Camp will have the opportunity to select from many electives to extend their learning. With the addition of electives, members have the flexibility to cover all core competencies within each path.

Communication

1 PUBLIC SPEAKING

2 INTERPERSONAL COMMUNICATION

Leadership

3 STRATEGIC LEADERSHIP

4 MANAGEMENT

5 CONFIDENCE

Confidence is unique because it cannot be taught, but is gained in every path.

11 PATHS

The primary core competencies represented in each path are listed in order of emphasis next to the path name.

Communication

- **Engaging Humor** — *Build public speaking and speech writing skills.* — 1 5
- **Presentation Mastery** — *Build public speaking skills* — 1 5
- **Dynamic Leadership** — *Build strategic leadership and conflict resolution skills* — 1 2 3 5
- **Motivational Strategies** — *Build motivational leadership and communication skills* — 1 2 3 5
- **Strategic Relationships** — *Build networking, leadership and communication skills* — 1 2 3 5
- **Effective Coaching** — *Build interpersonal communication, leadership and coaching skills* — 1 2 4 5
- **Leadership Development** — *Build communication and leadership skills* — 1 2 4 5

Leadership

- **Persuasive Influence** — *Build skills to lead in complex situations* — 1 3 2 5
- **Visionary Communication** — *Build innovative communication and leadership skills* — 1 3 2 5
- **Innovative Planning** — *Build creative project management and communication skills* — 1 4 2 5
- **Team Collaboration** — *Build collaborative leadership skills* — 1 4 2 5

REMINDER: This "Sorted by Competency Emphasis" version can be found in the D3 Pathways Online Library

Every Path always consists of 5 LEVELS

TOASTMASTERS PATHWAYS learning experience

Paths, Levels, and Electives

PRESENTATION MASTERY

This path helps you build your skills as an accomplished public speaker. The projects on this path focus on learning how an audience responds to you and improving your connection with audience members. The projects contribute to developing an understanding of effective public speaking technique, including speech writing and speech delivery. This path culminates in an extended speech that will allow you to apply what you learned.

Five Levels

1 Mastering Fundamentals

- *Ice Breaker*
- *Writing a Speech with Purpose*
- *Introduction to Vocal Variety and Body Language*
- *Evaluation and Feedback*

2 Learning Your Style

- *Understanding Your Communication Style*
- *Effective Body Language*
- *Introduction to Toastmasters Mentoring*

3 Increasing Knowledge

- *Persuasive Speaking*

Level 3 Elective Projects *(choose 2)*

- *Deliver Social Speeches*
- *Using Presentation Software*
- *Connect with Storytelling*
- *Creating Effective Visual Aids*
- *Using Descriptive Language*
- *Connect with Your Audience*
- *Make Connections Through Networking*
- *Focus on the Positive*
- *Inspire Your Audience*
- *Prepare for an Interview*
- *Understanding Vocal Variety*
- *Active Listening*
- *Know Your Sense of Humor*
- *Researching and Presenting*

4 Building Skills

- *Managing a Difficult Audience*

Level 4 Elective Projects *(choose 1)*

- *Create a Podcast*
- *Building a Social Media Presence*
- *Write a Compelling Blog*
- *Manage Online Meetings*
- *Question-and-Answer Session*
- *Public Relations Strategies*
- *Manage Projects Successfully*

5 Demonstrating Expertise

- *Prepare to Speak Professionally*

Path Completion

- *Reflect on Your Path*

Level 5 Elective Projects *(choose 1)*

- *Lessons Learned*
- *Moderate a Panel Discussion*
- *Ethical Leadership*
- *High Performance Leadership*
- *Leading in Your Volunteer Organization*

Digital badges are earned with every Level completion; Complete all 5 Levels for “Proficiency” certification.

Every Path always has 15 PROJECTS TBD e.g:

TOASTMASTERS PATHWAYS learning experience

Paths, Levels, and Electives

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Five Levels

1 Mastering Fundamentals

- *Ice Breaker*
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- *Evaluation and Feedback*

← REQUIRED PROJECTS (11)

2 Learning Your Style

- *Understanding Your Communication Style*
- *Effective Body Language*
- *Introduction to Toastmasters Mentoring*

ELECTIVE PROJECTS (4)

3 Increasing Knowledge

- *Persuasive Speaking*

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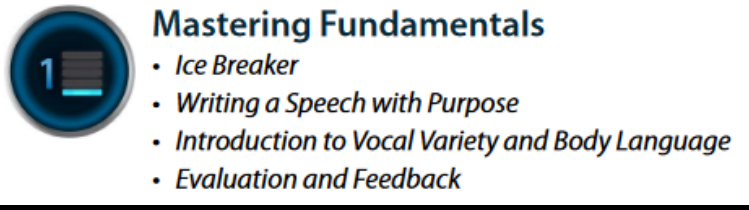
Path Completion

- *Reflect on Your Path*

In every Path, the 4 Level-1 Projects are always the exact 4 shown above

LEVEL 1 | Same Requirement | in All Paths

COMPLETE | 4 PROJECTS



COMPLETE | DELIVER | 5 SPEECHES & 1 EVALUATION

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TRACK IN | BASE CAMP = The Toastmasters Online Learning System

PER PROJECT | ACTIVATE –> LAUNCH –> NAVIGATE –> COMPLETE

← Pre-Oct 2021 legacy Path Level 1 Requirements

LEVEL 1 | Same Requirement | in All Paths

COMPLETE | 4 PROJECTS

Mastering Fundamentals

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- *Writing a Speech with Purpose*
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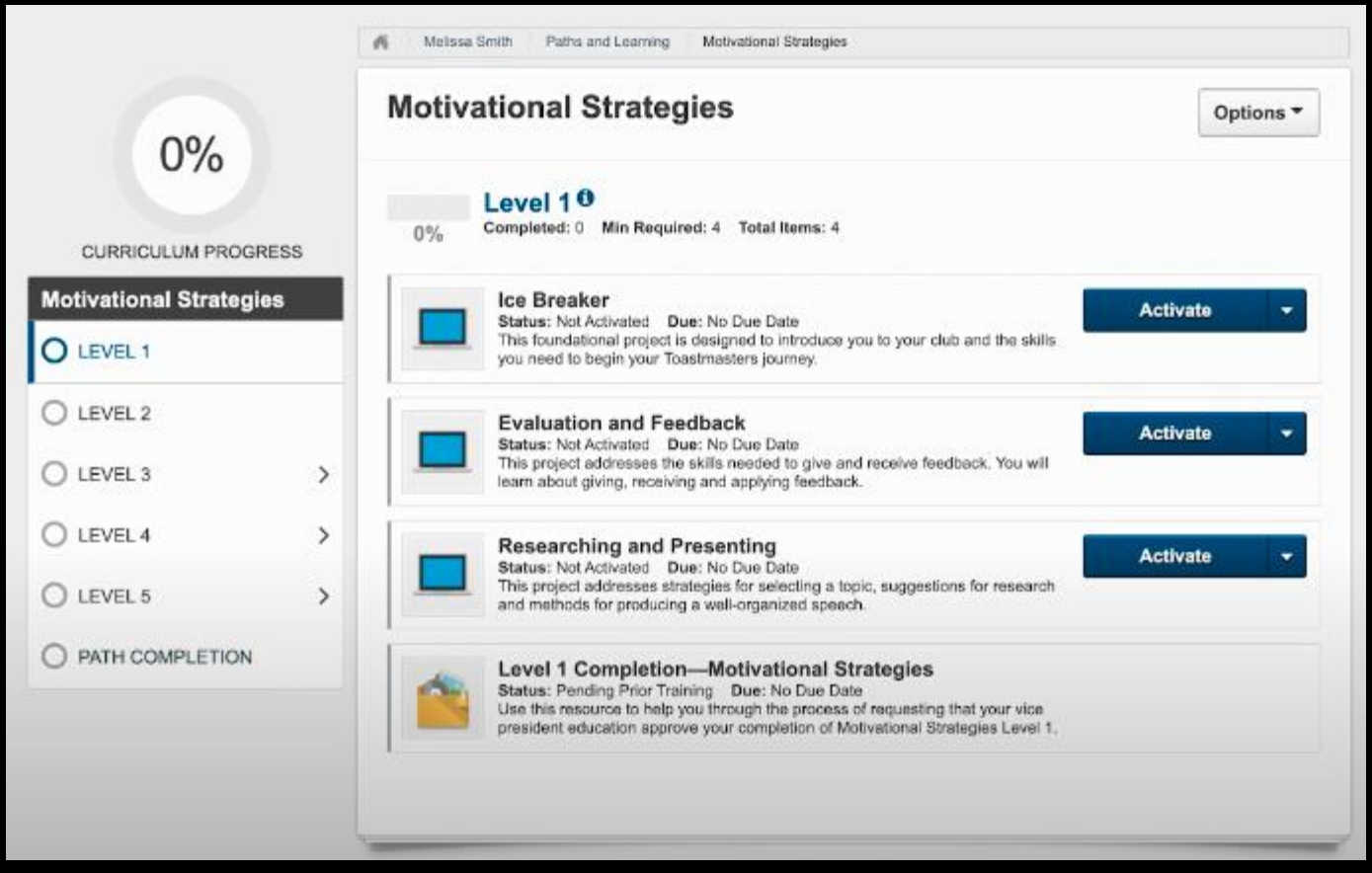
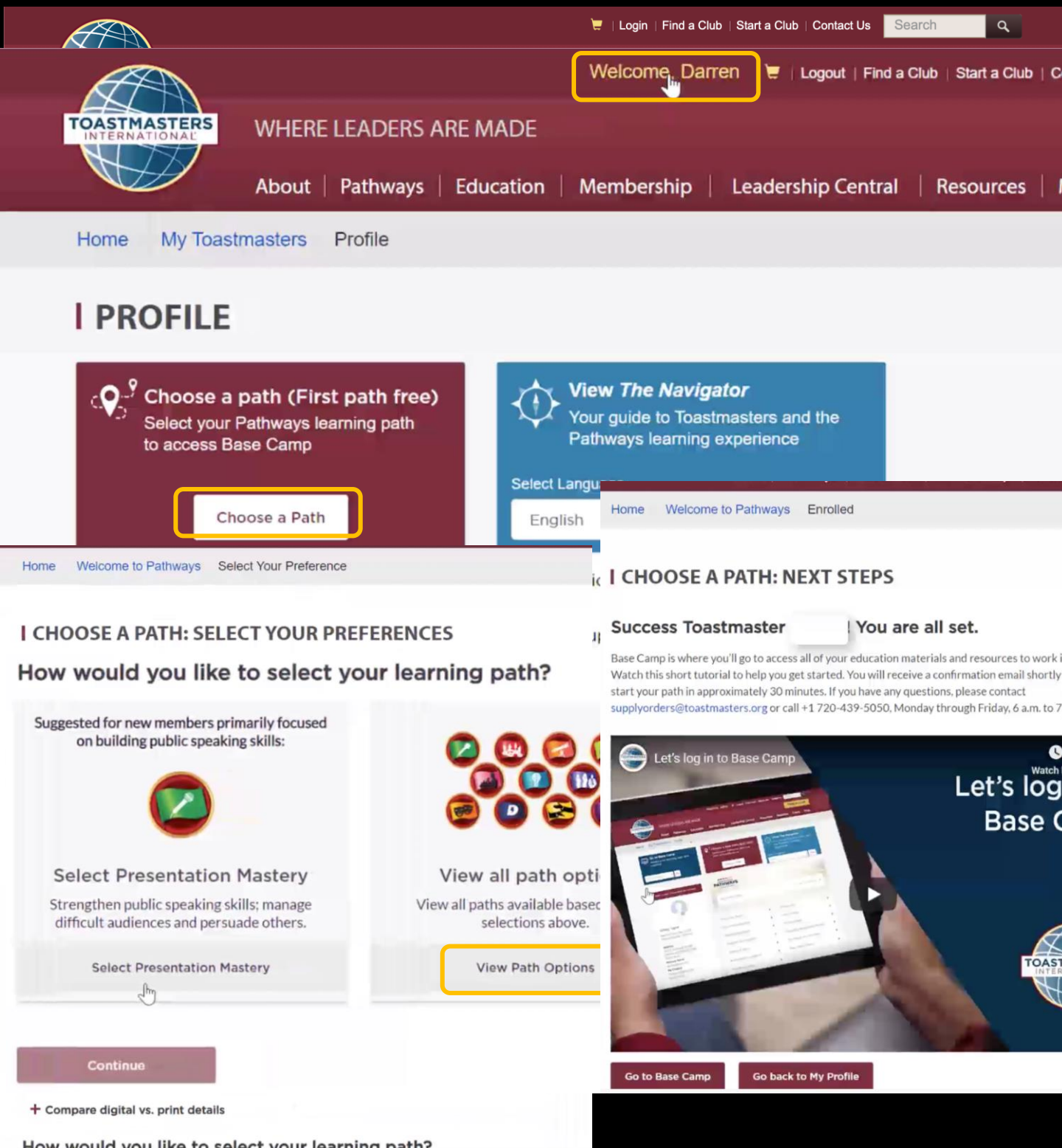


NEW MEMBER| Login & Choose a PATH

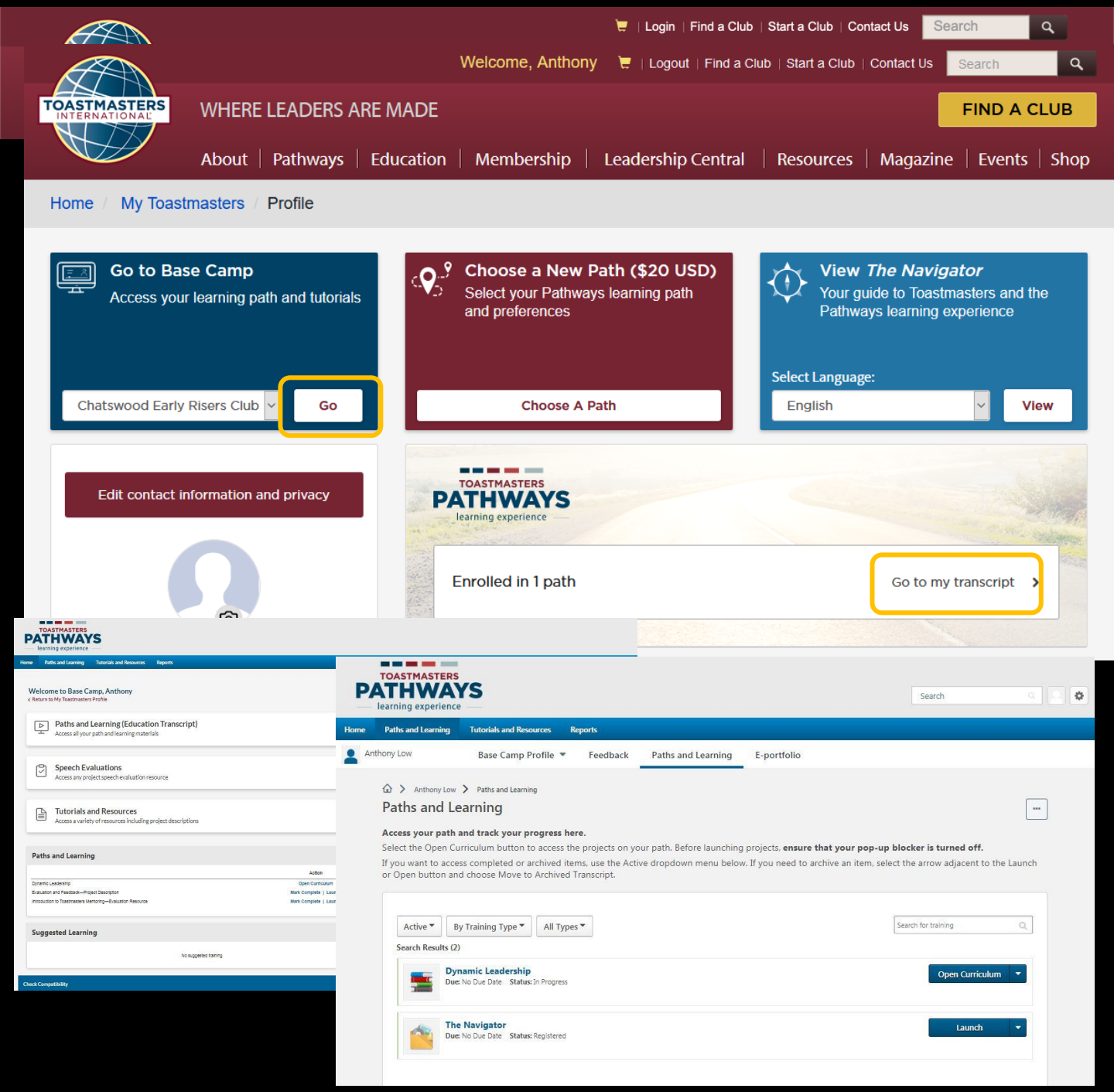
- Go to www.toastmasters.org >“Login” > setup password
- Click Welcome <You> > PROFILE > edit contact & privacy info
- Click [Choose a Path] > [Select Digital Resources]
- Click [View Path Options] or [Select Presentation Mastery]
- (Optional: [Take Assessment])



Accessing BASE CAMP | Existing Member

- Go to www.toastmasters.org >"Login" > setup password
- Click Welcome <You> > PROFILE > edit contact & privacy info
- Under "Go to Base Camp" > Choose Club > Click [Go]

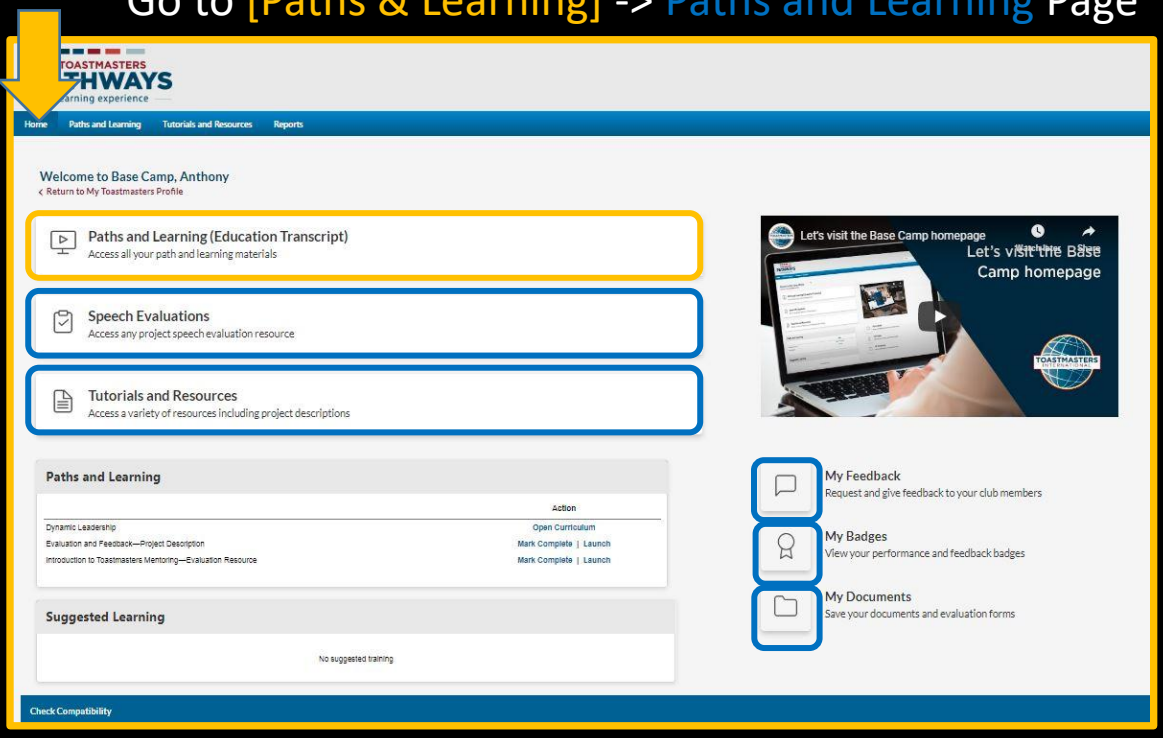
- Alternate access: Click "Go to my transcript >"



Pathways BASE CAMP – Opening a PATH

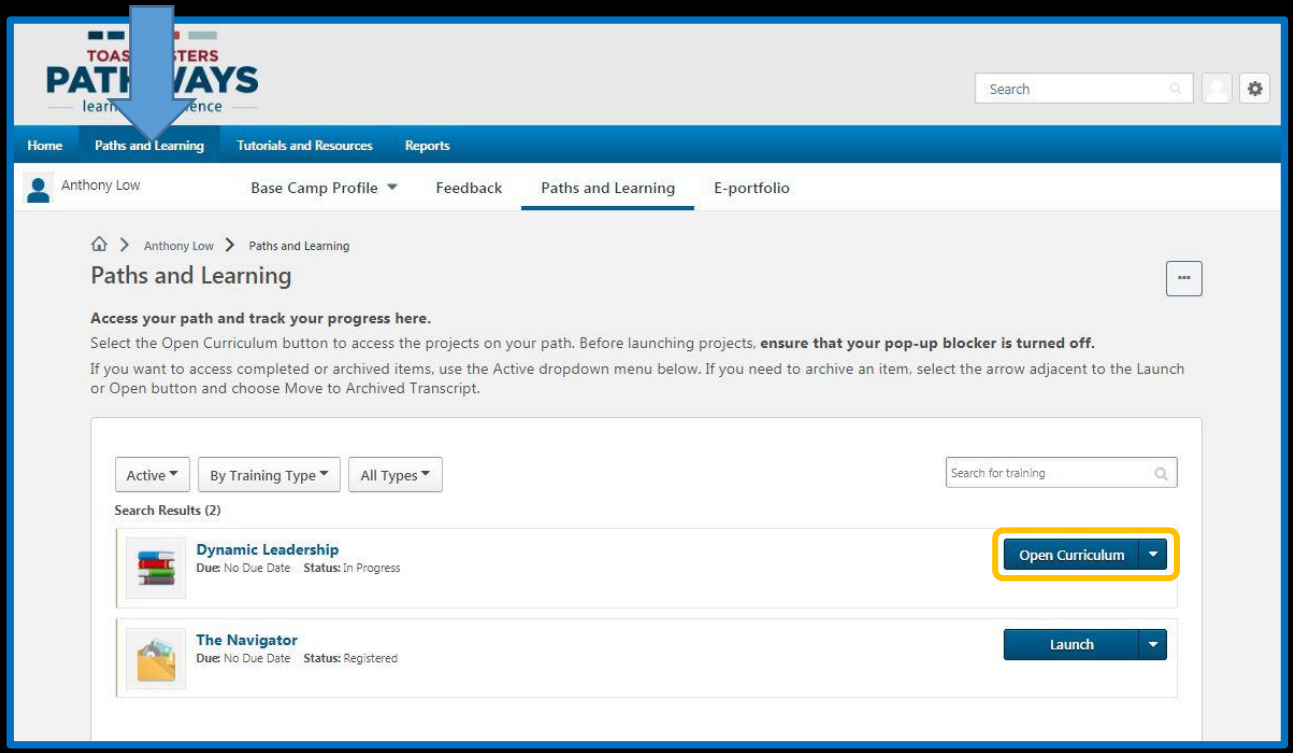
Option 1 via "Go to Base Camp" [GO] button goes to:

- Home Page in Base Camp (3 Large Buttons & 3 Small on RHS)
- Go to [Paths & Learning] -> Paths and Learning Page



Alternate Option 2 via: "Paths & Learning" goes directly to:

- Paths and Learning Base Camp Page

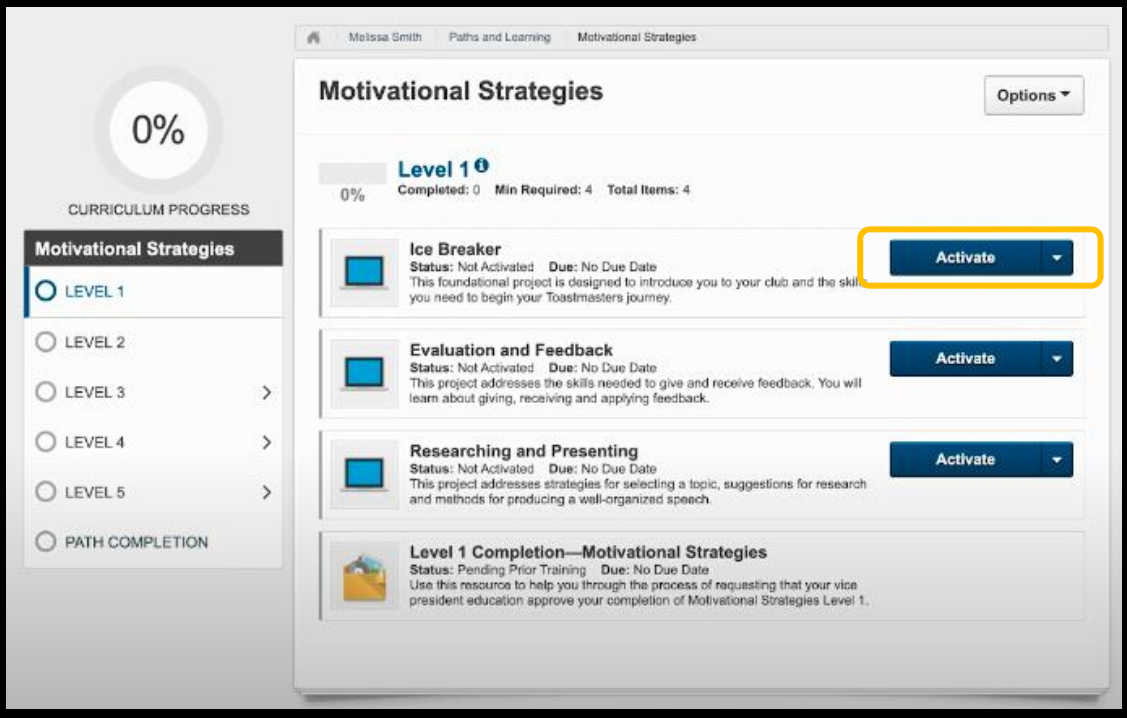


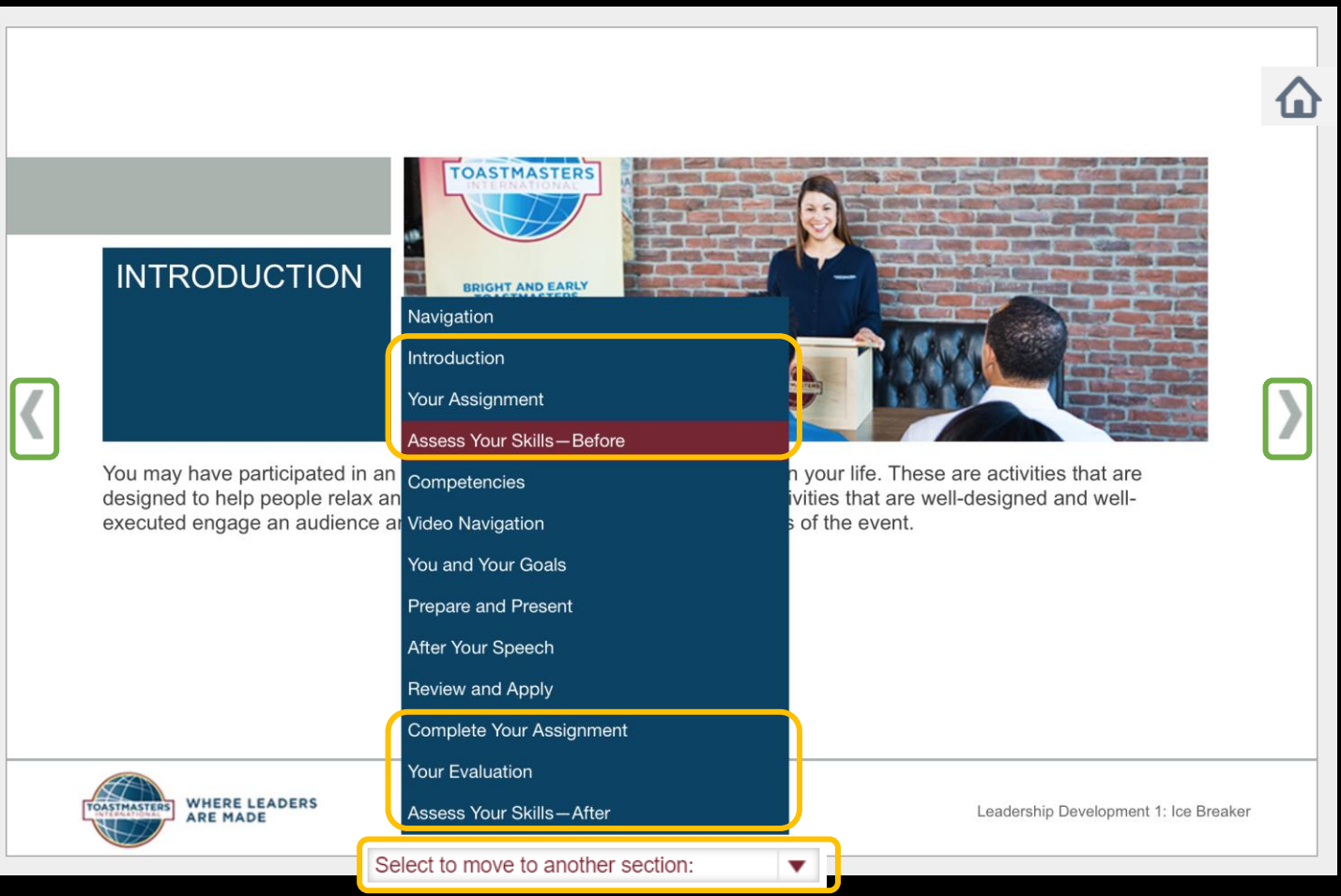
[Open Curriculum] accesses the LEVELS & PROJECTS in a PATH

A LEVEL'S PROJECT | Accessing Content

- TO ACCESS ANY PROJECT's learning content, click [ACTIVATE] & [LAUNCH] the Project from Level N in your Path

- RECOMMENDATION | Complete ALL LEVEL 1 projects first ! Before commencing projects in LEVEL 2, 3..





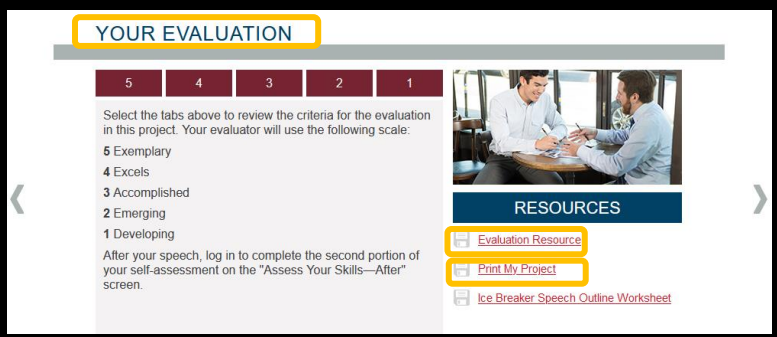
PROJECT | NAVIGATING Sections

- Besides using < > buttons to page through the learning content sections, you can also NAVIGATE to specific sections using [Select to move to Another Section] overview menu

- NB: EVERY project always includes these 6 SECTIONS:
  1. Introduction
  2. Your Assignment
  3. Assess Your Skills – Before
  - Complete Your Assignment
  - Your Evaluation
  - Assess Your Skills – After

- SECTION [Your Evaluation] contains all downloadable content:

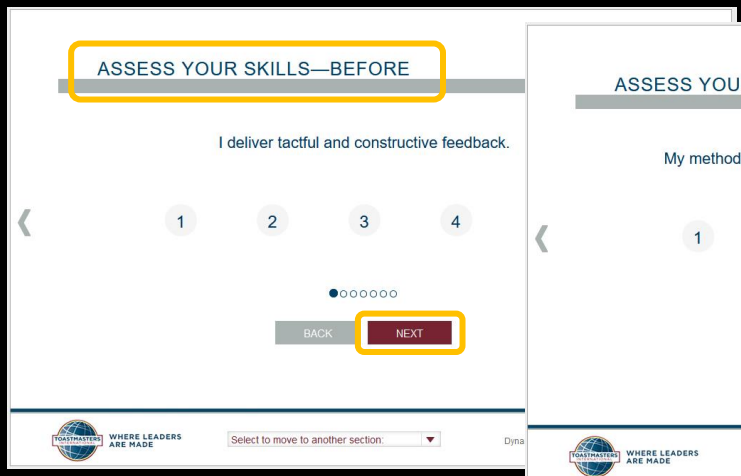
- Project Guide -> [Print My Project]
- Evaluator's form -> [Evaluation Resource]

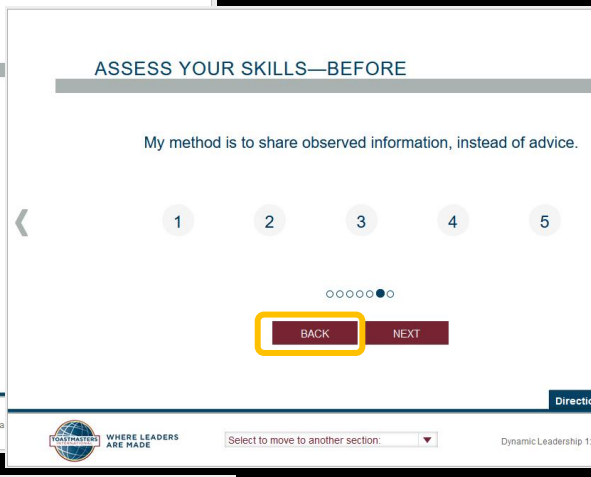


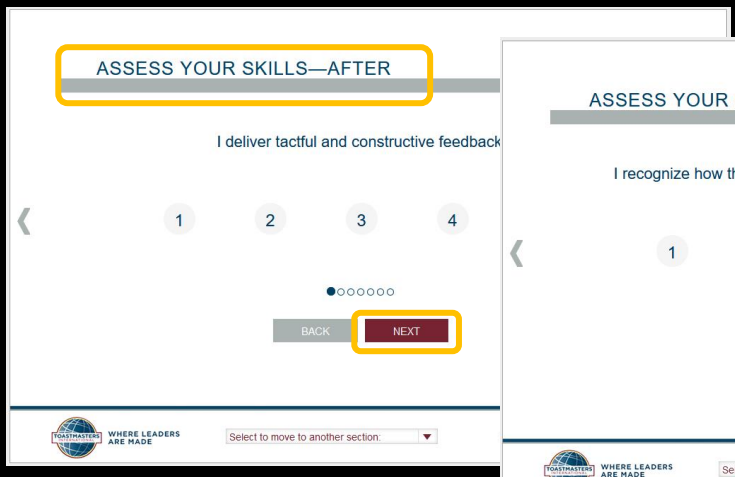
PROJECT | Marking Status COMPLETE

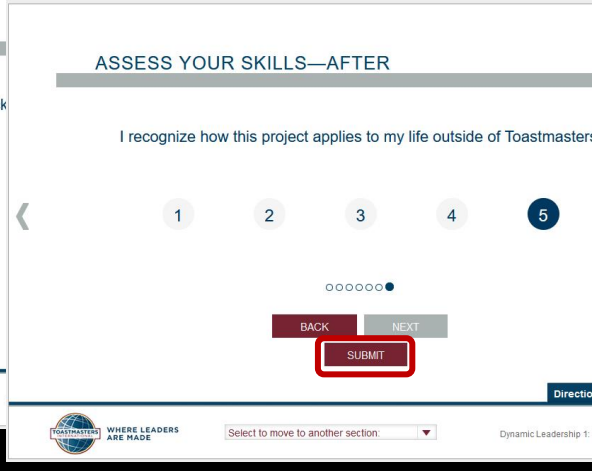
- To mark a Basecamp Project COMPLETED, you MUST
  - Interact with learning content sections + deliver speech(es)
  - Complete section: Skills Assessment – Before
  - Complete section: Skills Assessment – After & [SUBMIT] !!

Use [NEXT] & [BACK] buttons within both the BEFORE and AFTER SKILLS ASSESSMENT sections..







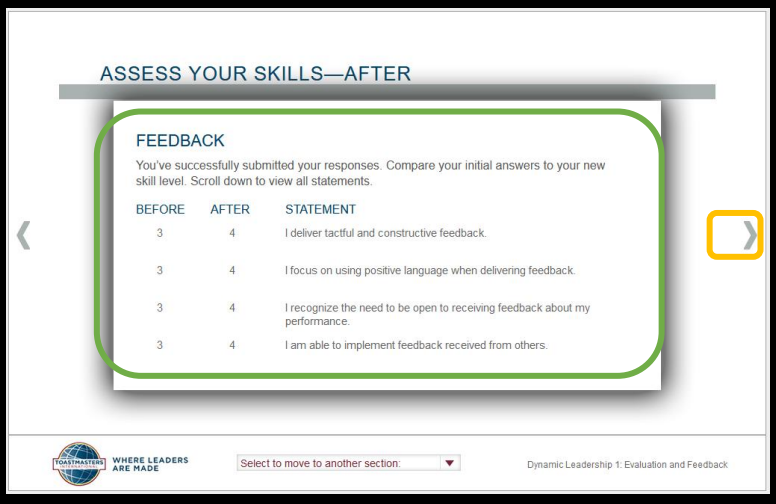


N.B:

- Be sure to click [SUBMIT] before leaving the section!
- When both BEFORE & AFTER skill ratings show side-by-side, it means both assessments are now successfully completed

Go to the last section: click ">"

CONGRATULATIONS !
Project Status-> COMPLETED!



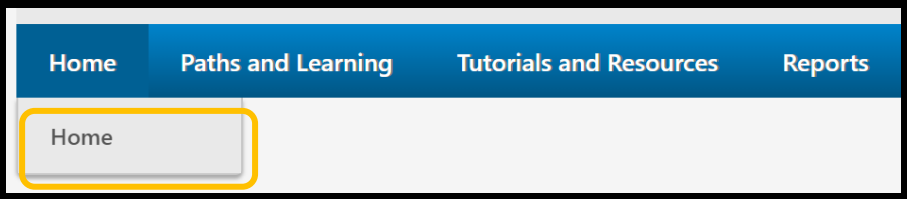
LEVEL | COMPLETION Approval

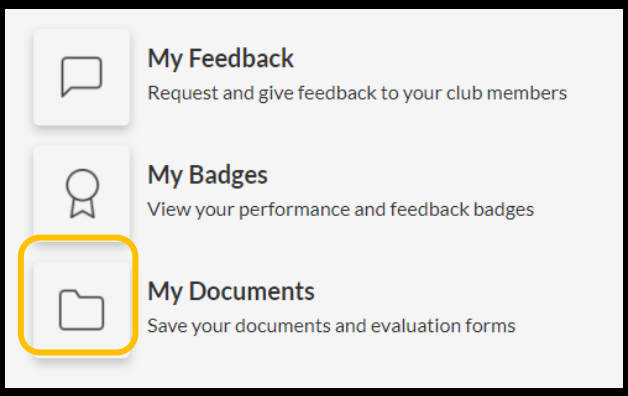
- Once ALL Projects in Level N are COMPLETED, a button on Level N Completion - <Path name> is enabled. Click:
  - [ACTIVATE] completion item
  - [LAUNCH]
  - Review instructions
  - [MARK COMPLETE] -> Status: Pending Completion Approval
- Once Basecamp Manager (VPE or their backup) approves
  - [VIEW VERTIFICATE] -> Status: Completed

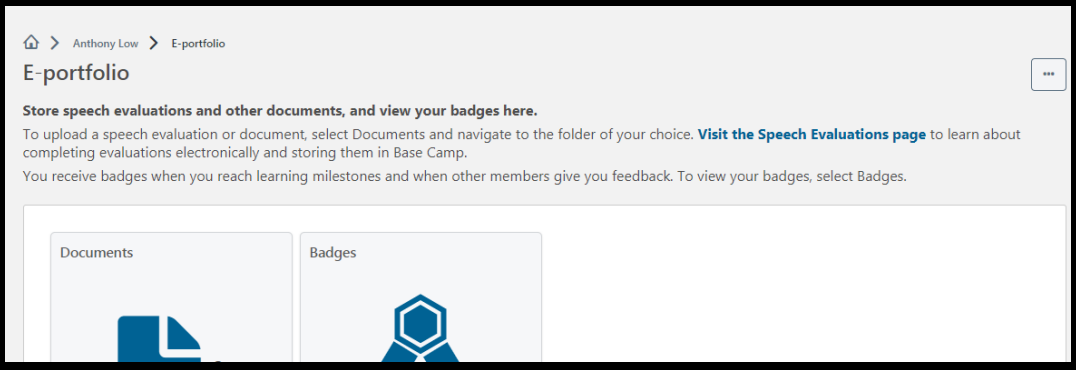
- CONGRATULATIONS ! You have completed Level N! ☺

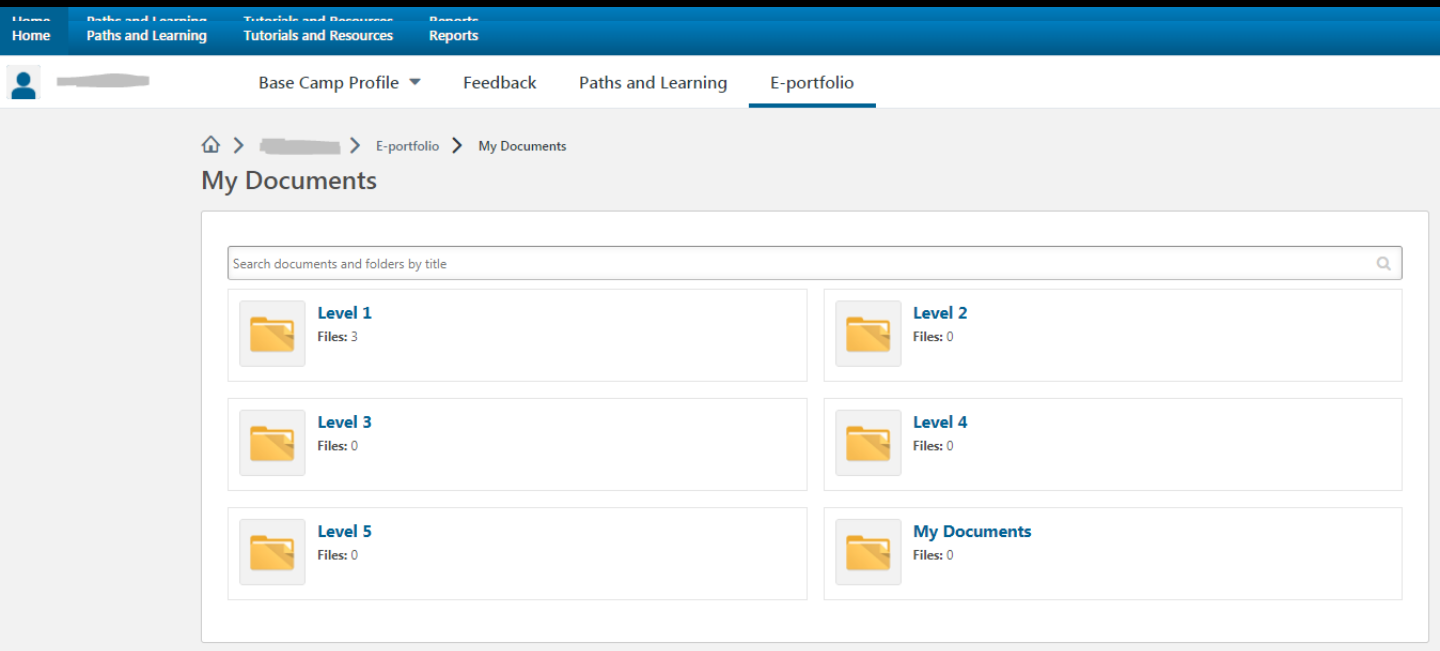
SAVING DOCUMENTS

- Upload E.g Completed Evaluation Forms, speech material(s) under
- Home > My Documents > Documents > [Level N] folder



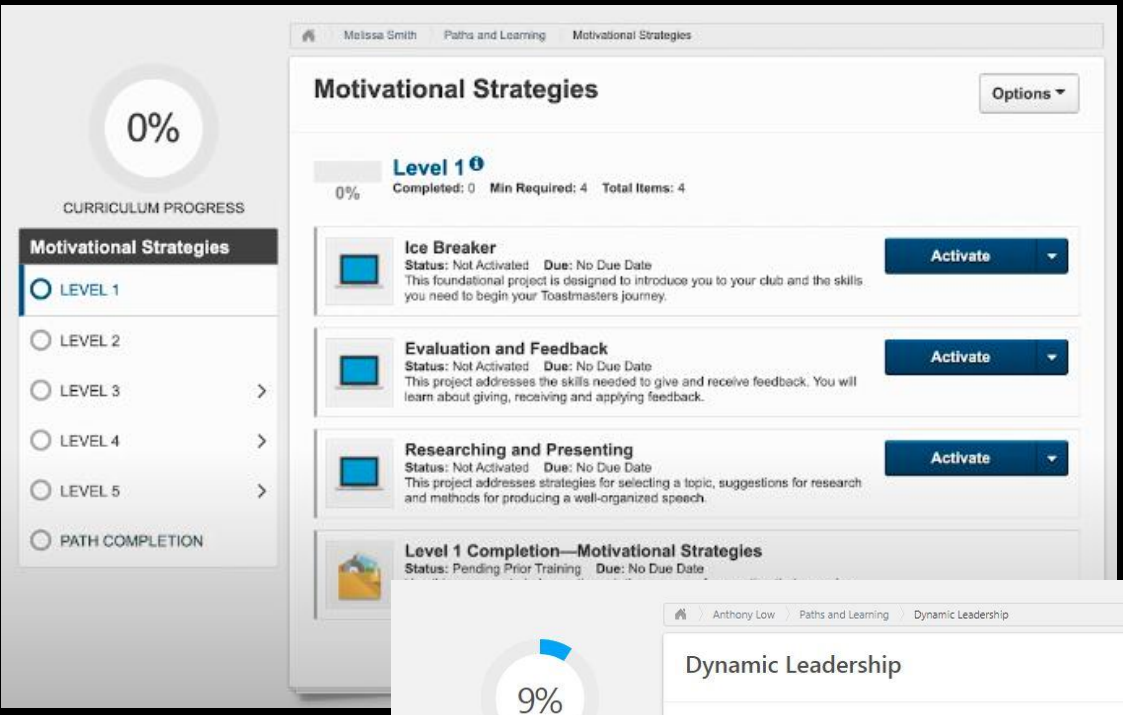


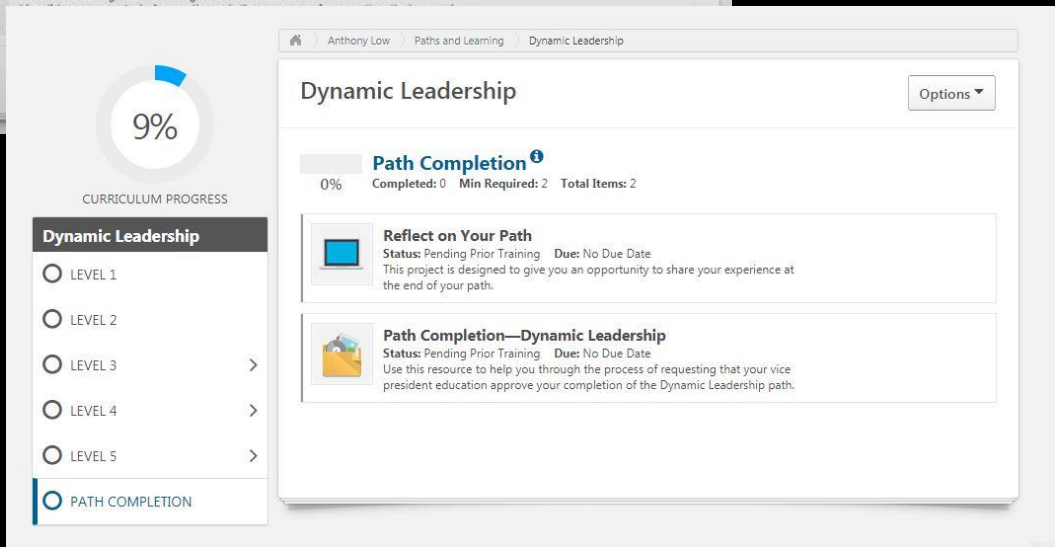




LEVELS & PROJECTS | Re: Completion Order

- Within Base Camp, a member can:
  - complete Projects in any order except for the final Path Completion project “Reflect on Your Path” (done last)
  - submit Levels for Mgr completion approval in any order
- Base Camp Managers can
  - approve a completed Level regardless of completion order
- HOWEVER, outside of Base Camp, in your TI Member Profile
  - Level completion recognition for member educational awards & Distinguished Club Program credit , can only be submitted sequentially in Level order (L1, L2, L3, L4, L5)
  - E.g. TI member is not awarded “L2” on Path P until they have been awarded an “L1” on Path P,
  - E.g. No“L3” award if “L2” of Path N not yet awarded, etc

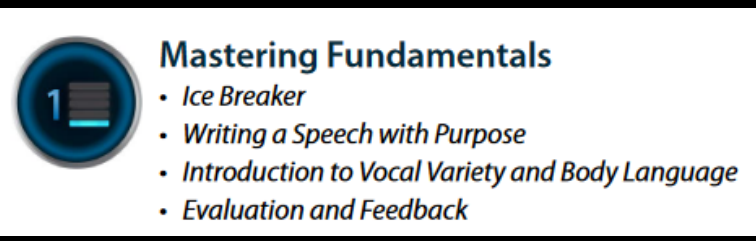




TO RECAP…

LEVEL 1 | REQUIREMENTS & COMPLETION

COMPLETE | 4 PROJECTS



COMPLETE | DELIVER: 5 SPEECHES & 1 EVALUATION

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TRACK IN | BASE CAMP - The Online Learning System

PER PROJECT | ACTIVATE –> LAUNCH –> NAVIGATE –> COMPLETE

COMPLETING A PROJECT | To mark status as Completed:

- Interact with learning content/sections + deliver speech(es)
- Complete [Skills Assessment – Before] survey
- Complete [Skills Assessment – After] survey & [Submit]

COMPLETING A LEVEL | ALL Projects: COMPLETED

- ACTIVATE completion item
- LAUNCH
- Review
- MARK COMPLETE -> Status: Pending Completion Approval

- Once Basecamp Manager (VPE or backup) approves
  - VIEW VERTIFICATE -> Status: Completed ☺

Videos & Resources

Video Tutorials

- Logging onto Base Camp
  https://www.youtube.com/watch?v=wXrn0BshdRM&list=UU4GYJFyJ7cZVfqMNF0JZfTQ&index=20
- Base Camp Home Page
  https://www.youtube.com/watch?v=8pZ40ULnlmI&list=UU4GYJFyJ7cZVfqMNF0JZfTQ&index=19
- Accessing your Path
  https://www.youtube.com/watch?v=ScUmCf2AWI0&list=UU4GYJFyJ7cZVfqMNF0JZfTQ
- Completing a Project
  https://www.youtube.com/watch?v=LfRVW-ZjKus&list=UU4GYJFyJ7cZVfqMNF0JZfTQ&index=18
- Completing a Level
  https://www.youtube.com/watch?v=bGJaC36M304&list=UU4GYJFyJ7cZVfqMNF0JZfTQ&index=16

Resources

- Pathways on Toastmasters International
  https://www.toastmasters.org/pathways-overview
- One Path At a Glance | Required & Elective Projects On-a-Page
  https://www.toastmasters.org/resources/paths-and-core-competencies
- All Paths At A Glance Adv'd| All 63 Projects & 11 Paths On-a-Page
  https://musashiurawa.toastmastersclubs.org/pathways.html
- Pathways > Frequently Asked Questions | FAQ
  https://www.toastmasters.org/education/pathways/frequently-asked-questions

Acknowledgements

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- District 3 Pathways Online Library – Tools & Resources
  https://tinyurl.com/d3pathways > Charter & Club Pathways Orientation Kit
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- Pathways Tuesday Talks-n-Tips 23 > Mentoring a New Club in Pathways
  https://www.youtube.com/channel/UC3A85PML1hFhLT1HhvBQcCw